



FIRE DEPARTMENT
BUREAU OF FIRE PREVENTION
FIRE ALARM INSPECTION UNIT
9 METROTECH CENTER, BROOKLYN, N.Y. 11201-3857
TELEPHONE: (718) 999-2469 FAX: (718) 999-2892



REQUEST FOR EXTENSION OF VIOLATION ORDER OR LETTER OF DEFECT

Submit request and fee (\$200.00) to Window No.8 at least 15 days before the deadline. Must be typewritten.

1 LOCATION INFORMATION:

HOUSE NO: STREET NAME: BOROUGH: ZIP CODE:

2 INSPECTION INFORMATION :

INSPECTION DATE: LETTER OF DEFECT No.: VIOLATION ORDER No.:

3 SCOPE OF WORK AS INDICATED ON LETTER OF DEFECT:

FLOOR(S):
DESCRIPTION:

4 WORK THAT HAS BEEN COMPLETED AS OF INITIAL INSPECTION DATE:

DESCRIPTION:

5 REMAINING WORK TO BE COMPLETED:

DESCRIPTION:

6 REASON(S) FOR DELAY:

7 ESTIMATED DATE OF COMPLETION:

(mm / dd / yyyy)

8 APPLICANT INFO:

NAME: COMPANY: TITLE:
ADDRESS: CITY: STATE : ZIP CODE:
LICENSE No.: TELEPHONE No.: E-MAIL:
SIGNATURE:

9 OFFICE USE ONLY:

FPIMS No.: EXTENSION IS HEREBY:
[] GRANTED LENGTH OF EXTENSION SHALL BE : DAYS COMMENCING: (MM / DD / YYYY)
[] DENIED REASON:
DIRECTOR OF FAIU (SIGNATURE) DATE (MM / DD / YYYY)
DEPUTY CHIEF INSPECTOR